



Erasmus+ Programme

Inter-institutional agreement 2018/2019-2020/2021

between programme countries

Higher Education Student and Staff Mobility

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution and department	Erasmus code	Contact details	Website
Université des Antilles	F POINT P05	Jean-Luc ALLARD ERASMUS Institutional Coordinator : Phone : +590 590 483 221 E-mail : jean-luc.allard@univ-antilles.fr International Office, Campus de Fouillole, BP 250 97157 Pointe à Pitre (Cedex) Guadeloupe	
University of Wrocław	PL WROCLAW01	Institutional Coordinator: Barbara Skalacka-Harold International Office Pl. Uniwersytecki 1 150-137 Wrocław, Poland Tel: +48 71 3752 705 Fax: +48 71 3752 800 Email: barbara.skalacka-harold@uwr.edu.pl Faculty Coordinator: Dr. Justyna Ciuraskiewicz Faculty of Biotechnology University of Wrocław ul. F.Joliot-Curie 14a, 50-383 Wrocław, Poland Tel: +48 71 375 2932 Email: justyna.ciuraskiewicz@uwr.edu.pl	International Office: https://international.uni.wroc.pl Biotechnology In English: https://international.uni.wroc.pl/en/bachelor/biotechnology

B. Mobility numbers per academic year¹

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Total Numbers of students/ Total number of Months	
					Student Mobility for Studies	Student Mobility for Traineeships
F POINT 05	PL WROCLAW01	0510	Biological and related sciences	1 st	2x5 (=10 months)	NA (only by individual agreement)
PL WROCLAW01	F POINT 05	0510	Biological and related sciences	1st	2x5 (=10 months)	NA (only by individual agreement)

Staff mobility (ST):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training
PL WROCLAW01	F POINT 05	0510	Biological and related sciences	1 x 5 days (min. 8 hours)	-
F POINT 05	PL WROCLAW01	0510	Biological and related sciences	1 x 5 days (min. 8 hours)	-

¹ The partners commit to amend the table below in case of changes in the mobility data by **no later than the end of January in the preceding academic year.**

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
F POINT 05		French	French	B2	B2
PL WROCLAW01		Polish	English	English: B2 Polish: B2	English: B2 Polish: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

F POINT 05:

The sending institution has to inform the institutional coordinator at the receiving institution about nominated incoming students, which testify that the students have been selected for the Erasmus+ Programme.

Incomings students will then be informed by the International Office of the receiving institution about the application procedure.

Incoming Erasmus students should take a major part of their workload from the Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties. This decision will be subject to the professors in charge of trainings.

It is recommended that incoming students meet the departmental coordinator contemporary after their arrival at UAG.

Incoming students should participate in the introduction days of the International Office (information will be provided by the Institutional Coordinator prior to arrival).

Incoming teaching staff must be individually accepted by the department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching program of the department.

For modification or renewals of inter-institutional agreements, please contact the UAG Institutional ERASMUS Coordinator.

PL WROCLAW01:

- Students: <https://international.uni.wroc.pl/en/incoming-students/exchange-students>
- Staff: <https://international.uni.wroc.pl/en/visiting-staff>

- Disabled: <https://international.uni.wroc.pl/en/incoming-students/exchange-students/llp-erasmus-studies/students-disabilities>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term	Spring term*
F POINT 05	From March 1st to April 30th	From March 1st to April 30th and From September 1st to October 31st
PL WROCLAW01	Nominations: 1st June Student applications: 15th June	Nominations: 15 th of October Student applications: 31st October

[* to be adapted in case of a trimester system]

2. The receiving institution will send its **decision** within [x] weeks.

PL WROCLAW01: 5 weeks

3. A **Transcript of Records** will be issued by the receiving institution no later than [xx] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

PL WROCLAW01: A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI

4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

- **F POINT 05 :**

20-16	Excellent
15-14	Very good
13-11	Satisfactory
10-9	Average
8-6	Fail
5-0	Fail

- **UNIVERSITY OF WROCLAW:** <https://international.uni.wroc.pl/en/courses/grading-scale>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F POINT 05	ALLARD Jean Luc Institutional Coordinator jean-luc.allard@univ-antilles.fr Phone : +590 590 483221	
PL WROCLAW01		https://international.uni.wroc.pl/en/study-english/programs-english

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F POINT 05	ALLARD Jean Luc Institutional Coordinator jean-luc.allard@univ-antilles.fr Phone : +590 590 483221	
PL WROCLAW01		https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F POINT 05	ALLARD Jean Luc Institutional Coordinator jean-luc.allard@univ-antilles.fr Phone : +590 590 483221	
PL WROCLAW01		https://international.uni.wroc.pl/en/exchange-programs/ilp-erasmus-studies/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
F POINT 05	Pr Eustase JANKY, UA Président	04/05/18	
PL WROCLAW01	Dr. Justyna Ciuraskiewicz Erasmus + Faculty Coordinator Faculty of Biotechnology	30/05 2018	

² Scanned signatures are accepted