



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2019-2021² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
Hochschule Mannheim - University of Applied Sciences Department of Computer Science Department of Biotechnology	D MANNHEI03	Erasmus Institutional Coordinator: Ms. Jane Ossandon International Office Paul-Wittsack-Str. 10 68163 Mannheim erasmus.io@hs-mannheim.de Tel. +49 621 292 6876 Fax +49 621 292	https://www.english.hs-mannheim.de/the-university.html Course Catalogue Computer Science: https://www.informatik.hs-mannheim.de/studiende/modulbeschreibung

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>6449</p> <p>Departmental Coordinators: Prof. Dr. Markus Gumbel Department of Computer Science Paul-Wittsack-Str. 10 68163 Mannheim m.gumbel@hs-mannheim.de Tel. +49 621 292 6246</p> <p>Prof. Dr. Karin Arregui Department of Biotechnology Paul-Wittsack-Str. 10 68163 Mannheim k.arregui@hs-mannheim.de Tel. +49 621 292 6812</p>	<p>gen.html</p> <p>Course Catalogue Biotechnology: https://www.biotech.hs-mannheim.de/studierende/regelstudienplaene-und-pruefungsordnungen.html</p>
<p>University of Wroclaw Faculty of Biotechnology</p>	<p>PL WROCLAW01</p>	<p>Institutional Coordinator: Barbara Skalacka-Harrold International Office Pl. Uniwersytecki 1 150-137 Wrocław, Poland Tel: +48 71 3752 705 Fax: +48 71 3752 800 Email: barbara.skalacka-harrold@uwr.edu.pl</p> <p>Faculty Coordinator: Dr. Justyna Ciuraszkiewicz Faculty of Biotechnology University of Wroclaw ul. F.Joliot-Curie 14a, 50-383 Wrocław,</p>	<p>International Office: https://international.uni.wroc.pl</p> <p>BSc Biotechnology in English: http://www.biotech.uni.wroc.pl/bsc-studies/?lang=en</p> <p>MSc Medical Biotechnology in English: http://www.biotech.uni.wroc.pl/msc-studies-new/?lang=en</p> <p>Incoming Exchange Students: http://www.biotech.uni.wroc.pl/bez-kategorii-en/incoming-exchange-students/?lang=en</p>

		Poland Tel: +48 71 375 2712 Email: justyna.ciuraskiewicz@uwr.edu.pl	
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D MANNHEIO 3	PL WROCLAW 01	051	Biotechno logy*	1 st , 2 nd	2 x 6 months	0
PL WROCLAW 01	D MANNHEIO 3	051	Biotechno logy*	1 st , 2 nd	2 x 6 months	0
		061	Computer Science*	1 st , 2 nd	2 x 6 months	0

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

***Students from Hochschule Mannheim's Department of Computer Science and Department of Biotechnology can study at University of Wrocław's Department of Biotechnology.**

Students from University of Wrocław's Department of Biotechnology can study at Hochschule Mannheim's Department of Computer Science and Department of Biotechnology.

FROM	TO	Subject	Subject	Number of staff mobility periods
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⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	area code * [ISCED]	area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D MANNHEIM 03	PL WROCLAW 01	051	Biotechnology*	2 x 1 week	0
		061	Computer Science	0	0
PL WROCLAW 01	D MANNHEIM 03	051	Biotechnology	0	0
		061	Computer Science	2 x 1 week	0

***Teaching staff from Hochschule Mannheim's Department of Computer Science will teach at University of Wroclaw's Department of Biotechnology.**

Teaching staff from University of Wroclaw's Department of Biotechnology will teach at Hochschule Mannheim's Department of Computer Science.

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D MANNHEIM03	Biotechnology Master, 2nd	English		B2	-
D MANNHEIM03	Biotechnology Bachelor, 1 st	German	English	B1	

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D MANNHEI03	Computer Science	German	English	B1	B2
PL WROCLAW01	Biotechnology	English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D MANNHEI03:

All Master courses in the department of Biotechnology are held exclusively in English.

Hochschule Mannheim offers German courses at all levels exclusively for registered students and exchange students from our partner universities abroad. For more information about the German as a foreign language (DaF) courses, please see <https://www.hs-mannheim.de/die-hochschule/studium-und-lehre/sprachenzentrum/deutsch.html>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

D MANNHEI03:

Disabled students and staff:

For information for students and staff with disabilities please contact

Prof. Dr. med. Manfred Oster
m.oster@hs-mannheim.de

or visit: <https://www.hs-mannheim.de/die-hochschule/organisation-und-gremien/zusammen-am-campus/studieren-mit-behinderung.html>

Welcome Days:

The International Office organizes Welcome Days for the International Students. It includes all the relevant administrative and academic information, culture programme, contact to the student body and introduction to various excursions (during the semester).

PL WROCLAW01

- Students: <https://international.uni.wroc.pl/en/incoming-students/exchange-students>
<https://international.uni.wroc.pl/en/incoming-exchange-students/useful-information-exchange-students>

- Staff: <https://international.uni.wroc.pl/en/visiting-staff>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D MANNHEI03	May 31st	November 15th
PL WROCLAW01	Nominations: 1st June Student applications: 15th June	Nominations: 15 th of October Student applications: 31st October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

This agreement is valid for the duration indicated above and may be updated or terminated in mutual agreement. In the event of unilateral termination, a notice of at least one academic year must be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁶. A link to a webpage

⁶ http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf

can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

D MANNHEI 03:

1.0 – 1.5	Very good	Significantly above average performance
1.6 – 2.5	Good	Above average performance
2.6 – 3.5	Satisfactory	Average performance
3.6 – 4.0	Sufficient	Performance that, in spite of its shortcomings, still satisfies the minimum requirements.
4.1 – 5.0	Fail	Inadequate performance (Credit is not earned.)

PL WROCLAW01

- **Excellent** - bardzo dobry (bdb) - **5,0**;
- **Very good** - dobry plus (+db) - **4,5**;
- **Good** - dobry (db) - **4,0**;
- **Satisfactory** - dostateczny plus (+dst) - **3,5**;
- **Pass** - dostateczny (dst) - **3,0**;
- **Fail** - niedostateczny (ndst) - **2,0**.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MANNHEI 03	Ms Ute McIlhargey International Office Incoming.io@hs-mannheim.de	http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/03_Visabestimmungen/Visabestimmungen_node.html
PL WROCLA W01	International Office ERASMUS+ Incoming students Ms Barbara PIETRZKIEWICZ barbara.pietrzkiewicz@uwr.edu.pl	https://international.uni.wroc.pl/en/admission-full-degree-studies/arrival

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D MANN HEI03	Ms Ute McIlhargey International Office Incoming.io@hs-mannheim.de	https://www.hs-mannheim.de/die-hochschule/internationales/international-office/downloads.html#c69356 Click on Incoming Students Guide – German/English for information. Accident insurance provided by the Unfallkasse Baden-Württemberg offers coverage during lectures, courses, university sports and activities organized by the university which have received prior approval by the Rector.
PL WROC LAW01	International Office ERASMUS+ Incoming students Ms Barbara PIETRZKIEWICZ barbara.pietrzkiewicz@uwr.edu.pl	https://international.uni.wroc.pl/en/admission-full-degree-studies/after-arrival

4. Housing

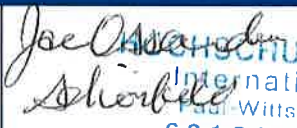

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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code]		
D MANN HEI03	Ms Ute McIlhargey International Office Incoming.io@hs-mannheim.de	Hochschule Mannheim University of Applied Sciences will provide assistance for obtaining a room in the student accommodations run by the Studierendenwerk Mannheim. The rent is paid by the student. https://www.hs-mannheim.de/die-hochschule/internationales/international-office/downloads.html#c69356 Click on Incoming Students Guide – German/English for information.
PL WROC LAW0 1	International Office ERASMUS+ Incoming students Ms Barbara PIETRZKIEWICZ barbara.pietrzkiewicz@uwr.edu.pl	https://international.uni.wroc.pl/en/incoming-exchange-students/accommodation-exchange-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
D MANNHEI03	Jane Ossandon-Schönfeld Erasmus Institutional Coordinator	July 31, 2019	 HOCHSCHULE MANNHEIM International Office Paul-Wittsack-Straße 10 68163 Mannheim
PL WROCLAW01	Dr. Justyna Ciuraszkiewicz Erasmus+ Faculty Coordinator Faculty of Biotechnology	31/07 2019	 Pobrano z Bazy danych J. Ciuraszkiewicz dr Justyna Ciuraszkiewicz

⁷ Scanned signatures are accepted