



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2016-2021 between programme countries

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
<b>University</b>  <b>Institutional Contact</b>  <b>BİRÜNİ UNIVERSITY</b>	TR ISTANBU55	<b>Assist. Prof. Dr. Elif Sibel ASLAN</b> Erasmus Institutional Coordinator  Biruni University, Faculty of Engineering and Natural Sciences 10.Yıl Caddesi Protokol Yolu No:45, 34010, Topkapı, Istanbul, TURKEY <b>E-mail</b> : easlan@biruni.edu.tr <b>Phone</b> : +90 212 444 8276 <b>GSM</b> : +90 530 569 5003 <b>Fax</b> : +90 212 416 46 46	<a href="http://www.biruni.edu.tr/en">http://www.biruni.edu.tr/en</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.



University of Wrocław	PL WROCLAW01	<b>Institutional Coordinator:</b> Barbara Skalacka-Harrold International Office Pl. Uniwersytecki 1 150-137 Wrocław, Poland Tel: +48 71 3752 705 Fax: +48 71 3752 800 Email: <a href="mailto:barbara.skalacka-harrold@uwr.edu.pl">barbara.skalacka-harrold@uwr.edu.pl</a>  <b>Faculty Coordinator:</b> Dr. Justyna Ciuraszkiewicz Faculty of Biotechnology University of Wrocław ul. F.Joliot-Curie 14a, 50-383 Wrocław, Poland Tel: +48 71 375 2932 Email: <a href="mailto:justyna.ciuraszkiewicz@uwr.edu.pl">justyna.ciuraszkiewicz@uwr.edu.pl</a>	<b>International Office:</b> <a href="https://international.uni.wroc.pl">https://international.uni.wroc.pl</a>  <b>Biotechnology in English:</b> <a href="https://international.uni.wroc.pl/en/bachelor/biotechnology">https://international.uni.wroc.pl/en/bachelor/biotechnology</a>
--------------------------	--------------	---	--

### B. Mobility numbers<sup>3</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies  Student Mobility for Traineeships *  [total number of months of the study periods or average duration*]	
TR ISTANBU55	PL WROCLAW01	0511	Molecular Biology	1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	2x5 months	NA
PL WROCLAW01	TR ISTANBU55	0511 0512	Molecular Biology Biochemistry	1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup>	2x5 months	NA

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)



[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration *]	
<b>TR ISTANBU55</b>	PL WROCLAW01	<b>0511</b>	Molecular Biology	1x (2-5 days) Min 8 hours	-
PL WROCLAW01	<b>TR ISTANBU55</b>	0511 0512	Molecular Biology Biochemistry	1x (2-5 days) Min 8 hours	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU55		Turkish	English	B1 (English)	B1 (English)
PL WROCLAW01		Polish	English	B1 (English)	B1 (English)

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>





For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

#### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

#### PL WROCLAW01

- Students: <https://international.uni.wroc.pl/en/incoming-students/exchange-students>
- Staff: <https://international.uni.wroc.pl/en/visiting-staff>
- Disabled: <https://international.uni.wroc.pl/en/incoming-students/exchange-students/llp-erasmus-studies/students-disabilities>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU55	June 15 <sup>th</sup>	November 15 <sup>th</sup>
PL WROCLAW01	Nominations: 1st June Student applications: 15th June	Nominations: 15 <sup>th</sup> of October Student applications: 31st October

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [6] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination*



clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

## F. Information

### 1. Grading systems of the institutions

[It is recommended that receiving Institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guides. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

#### ECTS Grading system of Biruni University

Grade	Note	Definition
AA	90-100	Pass
BA	85-89	Pass
BB	75-84	Pass
CB	70-74	Pass
CC	60-69	Pass
DC	55-59	Conditional Pass (Average score of all courses will be considered)
DD	50-54	Conditional Pass (Average score of all courses will be considered)
FD	Absent	Fail
FF	0-49	Fail

- UNIVERSITY OF WROCLAW: <https://international.uni.wroc.pl/en/courses/grading-scale>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU55	✉: <a href="mailto:intoffice@biruni.edu.tr">intoffice@biruni.edu.tr</a> Phone: +90 (212) 444 8276	<a href="http://www.biruni.edu.tr/en">http://www.biruni.edu.tr/en</a>
PL WROCLAW01		<a href="https://international.uni.wroc.pl/en/study-english/programs-english">https://international.uni.wroc.pl/en/study-english/programs-english</a>

s [http://ec.europa.eu/education/tools/docs/ects-guide\\_en.pdf](http://ec.europa.eu/education/tools/docs/ects-guide_en.pdf)



### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>TR ISTANBU55</b>	✉: <a href="mailto:intoffice@biruni.edu.tr">intoffice@biruni.edu.tr</a> Phone: +90 (212) 444 8276	<a href="http://www.biruni.edu.tr/en">http://www.biruni.edu.tr/en</a>
<b>PL WROCLAW01</b>		<a href="https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance">https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>TR ISTANBU55</b>	✉: <a href="mailto:intoffice@biruni.edu.tr">intoffice@biruni.edu.tr</a> Phone: +90 (212) 444 8276	<a href="http://aday.biruni.edu.tr/index.php/kiz-erkek-rezidansi">http://aday.biruni.edu.tr/index.php/kiz-erkek-rezidansi</a>
<b>PL WROCLAW01</b>		<a href="https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation">https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation</a>



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup> and Stamp
<b>TR ISTANBU55</b>	<b>Assist. Prof. Dr. Elif Sibel ASLAN</b> Erasmus Institutional Coordinator  Biruni University, Faculty of Engineering and Natural Sciences 10.Yıl Caddesi Protokol Yolu No:45, 34010,Topkapi, Istanbul, TURKEY E-mail :easlan@biruni.edu.tr Phone : +90 212 444 8276 GSM: +90 530 569 5003 Fax : +90 212 416 46 46	20.03.2017	
<b>PL WROCLAW01</b>	Dr. Justyna Ciurazskiewicz Erasmus+ Faculty Coordinator Faculty of Biotechnology	20/03/2017	Pełnomocnik Dziekana ds. współpracy z zagranicą  dr Justyna Ciurazskiewicz

<sup>6</sup> Scanned signatures are accepted