

Erasmus+ Programme

Inter-institutional 2014/15 – 2020/21

Higher Education Student and Staff Mobility
→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone)
University of Potsdam International Relations Office Am Neuen Palais 10 14469 Potsdam – Germany Fax: +49 331 977 – 1798 www.uni.potsdam.de	D POTSDAM 01	Erasmus Institutional Coordinator: Ms. Marita Boehning – Tel.: +49 331 977 4190 marita.boehning@uni-potsdam.de Erasmus Departmental Coordinator: Prof. Dr. Ulla Wollenberger Institut für Biochemie und Biologie Tel.: +49 331 977 5111 E-Mail: ulla.wollenberger@uni-potsdam.de
Uniwersytet Wrocławski	PL WROCLAW01	Erasmus Institutional Coordinator: Barbara Skalacka-Harold International Office Pl. Uniwersytecki 1 50-137 Wrocław, Poland Tel: +48 71 3752 705 Fax: +48 71 3752 211 Email: barbara.skalacka@uni.wroc.pl Faculty Coordinator: Dr. Dorota Dziadkowiec Faculty of Biotechnology University of Wrocław ul. F.Joliot-Curie 14a, 50-383 Wrocław, Poland Tel: +48 71 3756 238 Email: dorota.dziadkowiec@uni.wroc.pl

B. Mobility numbers per academic year

1. Student Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students / months (SMS)
D POTSDAM 01	PL WROCLAW01	421	Biology and biochemistry	2 (MA) 3 (PhD)	2 students each for 5 months/
PL WROCLAW01	D POTSDAM 01	421	Biology and biochemistry	2 (MA) 3 (PhD)	7 students each for 5 months

2. Staff Mobility

FROM	TO	Subject area ISCED	Subject area name ISCED	Total number of staff mobility / Total number of days (8 teaching hours per person and week)	
				STA	STT
D POTSDAM 01	PL WROCLAW01	421	Biology and biochemistry	1 teacher/ 5 days	
PL WROCLAW01	D POTSDAM 01	421	Biology and biochemistry	1 teacher/ 5 days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D POTSDAM 01		German		B1	-
PL WROCLAW01		Polish	English	B2	

D. Additional requirements

For more detailed information please contact the corresponding Erasmus-Departmental-Coordinator.

E. Calendar

1. Application deadlines:

Receiving Institution	Deadline for E-Nomination via moveonnet		Deadline for Student application	
	Winter term [month]	Summer term [month]	Winter term [month]	Summer term [month]
D POTSDAM 01	June 15 th	December 15 th	July 15 th	January 15 th
PL WROCLAW01	see annexe			


2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	D POTSDAM 01	PL WROCLAW01
WWW for Incoming Students	http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students.html	see annexe
WWW Course Catalogue	http://www.uni-potsdam.de/studium/konkret/vorlesungsverzeichnisse.html	
Housing	http://www.uni-potsdam.de/studium/potsdam/wohnen.html	
Contact details	incoming-exchange@uni-potsdam.de	
WWW Visa Information	http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students/entry-requirements.html	
Contact details	incoming-exchange@uni-potsdam.de	

WWW Insurance Information	http://www.uni-potsdam.de/en/studium/data-storage/zielgruppenbereich/international-students/health-insurance.html	
Contact details	incoming-exchange@uni-potsdam.de	
ECTS Users' Guide	http://www.uni-potsdam.de/studium/ausland/studium/erasmus/ect-s.html	
WWW Students and Staff with Disabilities	http://www.uni-potsdam.de/studium/beratung/behinderung.html	
Contact details	incoming-exchange@uni-potsdam.de , behinderung-studium(at)uni-potsdam.de	

G. Signatures of the Institutions (legal representatives)

Institution	Name function	Date	Signature / Stamp
D POTSDAM 01	Ms. Marita Böhning Erasmus Institutional Coordinator	26.02.2014	 <p>p.p. _____</p>
PL WROCLAW01	Dr. Dorota Dziadkowiec Faculty Coordinator	21.02.2014	<p>p.p.</p> <p><i>D. Dziadkowiec</i></p> <p>_____</p>