

## Annex to Erasmus+ Inter-Institutional Agreement

### Institutional Factsheet



## 1. Institutional Information

### 1.1. Institutional details

Name of the institution	Université Paris Diderot – Paris 7
Erasmus Code	F PARIS007
EUC	Nr. 28258
Institution website	<a href="http://www.univ-paris-diderot.fr">http://www.univ-paris-diderot.fr</a>
Online course catalogue	/

### 1.2. Main contacts

Contact person	Jan DOUAT*
Responsibility	Central management of the Erasmus+ program Contact person for Erasmus+ partners
Contact details	Phone: +33 1 57 27 59 53 - Fax: +33 1 57 27 55 07 Email: <a href="mailto:erasmusadministration@univ-paris-diderot.fr">erasmusadministration@univ-paris-diderot.fr</a>

Contact person	Floriane THOREZ*
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: <a href="mailto:accueilentrants@univ-paris-diderot.fr">accueilentrants@univ-paris-diderot.fr</a>

Contact person	Valérie BEAUDOIN*
Responsibility	Contact person for outgoing students
Contact details	Phone: +33 1 57 27 55 34 - Fax: +33 1 57 27 55 07 - Email: <a href="mailto:accueilsortants@univ-paris-diderot.fr">accueilsortants@univ-paris-diderot.fr</a>

The email address will remain identical even in the case of a turnover

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

Following agreement with our institution, the sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

#### **COURSES ARE TAUGHT IN FRENCH**

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	Level B1 required**
Student Mobility for Internships		English	Level B1 recommended
Staff Mobility for Teaching	Any	French	Level B2 recommended
Student Mobility for Joint degrees		English	Level B1 recommended
Student Mobility in Medicine (internship or studies)		French	Level B2 required**

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

\*\*A certificate of French language's level B1 (European Language Level) is required to attend courses at the University Paris Diderot (DELFI B1 or B2 / DALF C1 or C2, or a certificate provided by a French teacher)

In order to improve (not to learn but improve) their level of French language student can enroll intensive French courses or semestrial courses.

<http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=Apprendrelefran%E7ais&g=sm>

### 2.2. Additional requirements

Please remind that students have to respect the field of study and the faculty (UFR) indicated on the signed agreement.

### 2.3. Calendar

#### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

SMS	Official nomination by partners	Online application by students
<b>Autumn term</b> (from September to January or whole academic year)	15 April (15 <sup>th</sup> May for medicine students)	30 April (30 <sup>th</sup> May for medicine students)
<b>Spring term</b> (from January to June)	15 October (15 <sup>th</sup> November for medicine students)	30 October (30 <sup>th</sup> November for medicine students)

SMP	Official nomination by partners	Online application by students
<b>Autumn term</b> (from September to January or whole academic year)	15 <sup>th</sup> May	30 <sup>th</sup> May
<b>Spring term</b> (from January to June)	15 <sup>th</sup> November	30 <sup>th</sup> November

## Placement

SMP	Official nomination by partners	Online application by students
<b>Autumn term</b> (from September to January or whole academic year)	15 <sup>th</sup> May	30 <sup>th</sup> May
<b>Spring term</b> (from January to June)	15 <sup>th</sup> November	30 <sup>th</sup> November

Once we received the student's contact details, field of studies and period of mobility a message about the online application procedure will be send to the nominated students.

Students have to register online and send their application (included the learning agreement) to the International Office of the University of Paris Diderot.

### 2.3.2. Decision Response

We will send our decision within 6 weeks (Mid-June for autumn term and mid-November for spring term).

### 2.3.3. Transcripts of Records

After the assessment period is done, a transcript of Records will be issued no later than the end of March for the 1st semester students, and no later than the end July for the 2nd semester or full year students.

### 2.3.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by September 1<sup>st</sup>, 20XX will only take effect on September 1<sup>st</sup>, 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 3. Additional information

### 3.1. Grading system

The French grading scale ranges from 0 to 20: 0 is the lowest and 20 is the highest; 10 is the passing grade.

Awards are as follows: 18-20 excellent, 16-18 very good, 14-16 good, 12-14 satisfactory, 10-12 sufficient.

### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Floriane THOREZ*
<b>Responsibility</b>	Contact person for incoming students / Internships
<b>Contact details</b>	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: <a href="mailto:accueilentrants@univ-paris-diderot.fr">accueilentrants@univ-paris-diderot.fr</a>
<b>Website</b>	

The email address will remain identical even in the case of a turnover

### 3.3. Insurance

A European Health Insurance Card is required with the student application form. A valid EHIC is also required at the beginning of the academic year and must last this entire year.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

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<b>Responsibility</b>	Contact person for incoming students / Internships
<b>Contact details</b>	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: <a href="mailto:accueilentrants@univ-paris-diderot.fr">accueilentrants@univ-paris-diderot.fr</a>
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### 3.4. Housing

Please, inform your selected students that finding an apartment in Paris is very difficult. We only offer 60 rooms for more than 450 incoming students:

An 25 square meters' apartment in Paris costs around €850 per month in 2013

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<b>Website</b>	<a href="http://www.univ-paris-diderot.fr/sc/site.php?bc=international&amp;np=LogementsEtudiants&amp;g=sm">http://www.univ-paris-diderot.fr/sc/site.php?bc=international&amp;np=LogementsEtudiants&amp;g=sm</a>

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Université Paris Diderot - Paris 7

Name and position of the official representative:

Prof. Frédéric OGEE

Vice-Président Relations Internationales

Date:

Signature and stamp:

 