

## Erasmus<sup>+</sup> Programme

### Annexes to Inter-institutional agreement (Sections A-B; G) 2014/2015-2020/2021

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
PL WROCLAW01	Polish	English	B2	B2
D GOTTING01	German (Bachelor) English (Master)		B2 C1	C1 C1

#### D. Additional requirements

##### D GOTTING01

- Incoming Erasmus students must take at least 50% of their workload from the Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.
- **Before arrival:** Nominated incoming students should contact in time the Departmental Coordinator concerning the selection of courses: [erasbio@biologie.uni-goettingen.de](mailto:erasbio@biologie.uni-goettingen.de)
- **After arrival:** It is recommended that incoming students meet the Departmental Coordinator contemporary after their arrival in Göttingen: <http://www.uni-goettingen.de/en/194318.html>
- Further information about language requirements for incomings at the Faculty of Biology: <http://www.uni-goettingen.de/de/431559.html>
- Orientation Day/Welcome meeting of Biology: Wednesday two weeks ahead of semester start at 1 pm
- Incoming students should participate in the introduction days of the International Office: <http://www.uni-goettingen.de/en/55917.html>
- Incoming teaching staff must be individually accepted by the Department that coordinates the bilateral agreement. The acceptance will be based on the candidate's working plan and its adequacy to the teaching programme of the department.
- Incoming non-teaching staff must be individually accepted by the International Office based on the proposed working plan. The International Office will check the availability of the concerned department, service or unit.

##### PL WROCLAW01:

##### STUDENTS

- Nominations  
Student nominations should be sent (e-mail) by the Partner University to Ms. Barbara Pietrzkiewicz [barbara.pietrzkiewicz@uni.wroc.pl](mailto:barbara.pietrzkiewicz@uni.wroc.pl), responsible for incoming students, before 1st June (winter semester) and 15<sup>th</sup> October (summer semester)

- Application procedure  
All the nominated students should create an on-line account and follow the instructions to prepare the required documents (application form, learning agreement, copy of the passport, English language confirmation, ID photograph) which should be sent to the International Office of UWr before 15<sup>th</sup> June (winter semester) and 31<sup>st</sup> October (summer semester)

Detailed information about the procedure:

<https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/application-forms-and-deadlines>

#### DISABLED

The University of Wrocław can offer some assistance to students/staff with disabilities, although the structure and the position of the university buildings may occur difficulties for students with serious mobility problems. Limited number of rooms suitable for disabled can be offered in one of the student houses. Disabled students interested to study at the University of Wrocław should contact the International Office before starting the application procedure to make sure if all the necessary assistance can be provided.

#### STAFF

- Academic teachers interested in a teaching visit at the University of Wrocław should contact the Erasmus Coordinator at the Faculty which holds the appropriate Erasmus bilateral agreement.
- Non-academic staff members who are interested in spending one week training at the University of Wrocław under the Erasmus programme should at first contact the International Office of Wrocław University, who will then forward the query to the appropriate department of the University.

Detailed information for incoming staff:

<https://international.uni.wroc.pl/en/visiting-staff>

## E. Calendar

### 1. Student application deadlines:

Receiving institution	Autumn/Winter term <sup>1</sup> [month]	Spring/Summer term <sup>2</sup> [month]
PL WROCLAW01 Nominations from Partner: Applications:	1 <sup>st</sup> June 15 <sup>th</sup> June	15 <sup>th</sup> October 31 <sup>st</sup> October
D GOTTING01	June 1 <sup>st</sup>	December 1 <sup>st</sup>

2. The receiving institutions will send their decisions within 4 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before September 1<sup>st</sup> the year before the changes takes place. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

	PL WROCLAW01	D GOTTING01
WWW for Incoming Students	<a href="https://international.uni.wroc.pl/en/incoming-students/exchange-students">https://international.uni.wroc.pl/en/incoming-students/exchange-students</a>	<a href="http://www.uni-goettingen.de/en/48483.html">http://www.uni-goettingen.de/en/48483.html</a>

<sup>1</sup> To be adapted in case of a trimester system.

<sup>2</sup> To be adapted in case of a trimester system.

WWW Course Catalogue	<a href="https://international.uni.wroc.pl/en/courses">https://international.uni.wroc.pl/en/courses</a>	<a href="http://univz.uni-goettingen.de/qisserver/rds?state=user&amp;type=0&amp;topitem=&amp;breadCrumbSource=&amp;topitem=functions">http://univz.uni-goettingen.de/qisserver/rds?state=user&amp;type=0&amp;topitem=&amp;breadCrumbSource=&amp;topitem=functions</a>
Housing <sup>3</sup>	<a href="https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation">https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation</a>	<a href="http://www.uni-goettingen.de/en/21435.html">http://www.uni-goettingen.de/en/21435.html</a>
Contact details		<a href="mailto:marion.kraft@zvw.uni-goettingen.de">marion.kraft@zvw.uni-goettingen.de</a>
WWW Visa Information <sup>4</sup>	<a href="https://international.uni.wroc.pl/en/study-english/practical-information/visa">https://international.uni.wroc.pl/en/study-english/practical-information/visa</a>	<a href="http://www.uni-goettingen.de/en/24845.html">http://www.uni-goettingen.de/en/24845.html</a>
Contact details		<a href="mailto:Christiane.seack@zvw.uni-goettingen.de">Christiane.seack@zvw.uni-goettingen.de</a>
WWW Insurance Information <sup>5</sup>	<a href="https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance">https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance</a>	<a href="http://www.uni-goettingen.de/en/48483.html">http://www.uni-goettingen.de/en/48483.html</a>
Contact details		<a href="mailto:Christiane.seack@zvw.uni-goettingen.de">Christiane.seack@zvw.uni-goettingen.de</a>
ECTS Users' Guide	<a href="https://international.uni.wroc.pl/en/courses">https://international.uni.wroc.pl/en/courses</a> <a href="https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus/courses-polish">https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus/courses-polish</a>	<a href="http://www.uni-goettingen.de/en/49275.html">http://www.uni-goettingen.de/en/49275.html</a> <a href="https://pruefungsverwaltung.uni-goettingen.de/statistikportal#category?category=W13IJ/C4BAsEahOBq6EGx/uaVbMkiQKT">https://pruefungsverwaltung.uni-goettingen.de/statistikportal#category?category=W13IJ/C4BAsEahOBq6EGx/uaVbMkiQKT</a>
WWW Students and Staff with Disabilities		<a href="http://www.uni-goettingen.de/en/408350.html">http://www.uni-goettingen.de/en/408350.html</a>
Contact details	<a href="mailto:niepelnosprawni@uni.wroc.pl">niepelnosprawni@uni.wroc.pl</a>	

<sup>3</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>4</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>5</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.