

## FACT SHEET FOR EXCHANGE STUDENTS

Name of the Institution	Universiteit Antwerpen – UNIVERSITY OF ANTWERP
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(European) University code Erasmus University Charter	B ANTWERP01 103466-IC-1-2007-1-BE-ERASMUS-EUCX-1, 2007-2013
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Website	<a href="http://www.uantwerpen.be/internationalexchange">www.uantwerpen.be/internationalexchange</a>

### ADMISSION PROCEDURE FOR EXCHANGE STUDENTS

The Admission Procedure for exchange students coming to the University of Antwerp includes **two mandatory phases**:

1. The home university **nominates** the student to the University of Antwerp
2. The student submits the **application** to the University of Antwerp

The University of Antwerp is using the **online management system** 'Mobility-Online' for the admission procedure and the administration of the student mobility.

#### NOMINATION: Deadlines and procedures for UNIVERSITIES

Nominations are only accepted **within the deadlines** and through the **nomination template** of the University of Antwerp (excel table) which is sent to all partner universities in advance. The completed nominations list and related questions should be sent to the International Office, [sharon.willems@uantwerpen.be](mailto:sharon.willems@uantwerpen.be).

##### Deadlines for nomination

##### **1<sup>st</sup> semester and full academic year students:**

- **15 APRIL 2013**, if the student needs a visa to study in Belgium
- **1 MAY 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

The **Faculty of Applied Economics** has only **one NOMINATION deadline: 15 April/1 May 2013**

##### **2<sup>nd</sup> semester students (EXCEPT FOR STUDENTS IN ECONOMICS/BUSINESS):**

- **1 OCTOBER 2013**, if the student needs a visa to study in Belgium
- **15 OCTOBER 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

#### APPLICATION: Deadlines and procedures for STUDENTS

Nominated students apply for admission through the online management system 'Mobility-Online'. Once nominated, they receive the necessary information by email in order to submit their application. All required documents should be uploaded by the deadline in the workflow in Mobility Online. A manual is available at [www.uantwerpen.be/internationalexchange](http://www.uantwerpen.be/internationalexchange)

**No applications will be accepted after the deadline.**

##### Deadlines for student applications

##### **Applications for 1<sup>st</sup> semester and full academic year**

- **1 MAY 2013**, if the student needs a visa to study in Belgium
- **1 JUNE 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

### Applications for 2<sup>nd</sup> semester

- **1 NOVEMBER 2013** if the student needs a visa to study in Belgium
- **15 NOVEMBER 2013**, for nationals of the European Union, Norway, Iceland, Liechtenstein, Monaco, Switzerland

#### NOTE:

- The **Faculty of Applied Economics** maintains only **one APPLICATION deadline: 1 May/1 June 2013**
- Applicants for study or an internship at the **Faculty of Medicine** should contact Ms. Tina De Roeck by email (tina.deroeck@uantwerpen.be) well in advance and before submission of their application in Mobility-Online. In case of a clinical medical training students need a **written confirmation** from the faculty before they can finalize their application.

All applications are processed on an ongoing basis. Students receive an email with the decision in principle within 4 weeks after the application deadline. Once accepted as an exchange student, you can print out **the acceptance letter** from your workflow in Mobility Online. Students who require a visa to study in Belgium will additionally receive an official **invitation letter**. This letter will be sent by regular post to your home address.

### ACADEMIC CALENDAR – [www.uantwerp.be/en/about-uantwerp/news/academic-calendar](http://www.uantwerp.be/en/about-uantwerp/news/academic-calendar)

<b>First semester</b>	<b>Orientation days: 19 &amp; 20 September 2013</b> Beginning of term: 23 September Christmas break: 23 December - 3 January Exam period: 6 January - 31 January End of term: 31 January Semester break: 3 – 7 February	<b>Second semester</b>	<b>Orientation days: 6 &amp; 7 February 2014</b> Beginning of term: 10 February Easter break: 7 April - 18 April Exam period: 26 May – 28 June Announcement of exam results : 30 June - 4 July End of term: 4 July
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### ACADEMIC INFORMATION

All **study programmes** at the University of Antwerp are measured in terms of **ECTS credits**. Bachelor programmes count 180 credits, master programmes 60 up to 240 credits depending on the field of study. A full-time workload amounts to 60 credits per academic year. Most courses at the University of Antwerp are assigned an ECTS value of 3 or 6 credits.

When applying for admission exchange students need to formulate a sound study programme. **In principle students need to take up 30 credits per semester and exchange students are strongly advised to sign up for a minimum of 20 credits.** Students can choose courses from faculties other than their own, but limited to two courses per faculty and subject to written approval. The course catalogue can be found on [www.uantwerpen.be/internationalexchange](http://www.uantwerpen.be/internationalexchange). Most bachelor courses are taught in Dutch. However all faculties offer courses and seminars or a year-programme in English to accommodate international students.

For approval of the study programme a **Learning Agreement** with the course selection and the number of credits needs to be set up and signed by yourself, your home institution and the University of Antwerp **before the exchange period starts**. This document is generated by the online management system 'Mobility Online' when you start your application.

### LANGUAGE REQUIREMENTS & DUTCH LANGUAGE COURSES

To communicate adequately and to attend classes in English successfully during your study period in Antwerp a sufficient level of English knowledge is essential. Level B2 (CFR) or TOEFL min. score 57 or IELTS min. 4.0 or Cambridge first certificate is required. Proof of evidence need to be submitted when applying for admission. Accepted certificates are international language tests (TOEFL, IELTS, Cambridge Certificate) or test results from a language institute (from the home university or other). No other certificates are accepted.

In order to attend classes in Dutch successfully and/or to get maximum benefit from your stay in Antwerp, we recommend international students to take a Dutch language course before or during the semester. Even if you attend a programme in English it is advisable to learn some basic Dutch. Information can be found on [www.uantwerpen.be/internationalexchange](http://www.uantwerpen.be/internationalexchange)

## ACCOMMODATION

If you will be staying in Antwerp **for one semester (less than 6 months)** the housing application is included in the workflow in Mobility Online. If you will be staying longer than 6 months you'll make your own arrangements for housing on the student accommodation market in Antwerp. There is plenty of offer you can book through the database KOTWEB

[www.studentkotweb.be/en](http://www.studentkotweb.be/en)

Check [www.uantwerp.be/en/campus-life/housing/](http://www.uantwerp.be/en/campus-life/housing/)

**Deadlines through the university:** JUNE 1 and NOVEMBER 15 (same as the admission procedure)

### Contact:

Housing Officer, Ms. Martine Depauw, [martine.depauw@uantwerpen.be](mailto:martine.depauw@uantwerpen.be), phone +32 3 265 48 63

University of Antwerp, building G – TPC/B003 (Campus Middelheim)

## ORIENTATION DAYS

Right before the start of each semester, all exchange students are welcomed during 2 orientation days. All you need to know about the university, living and studying in Antwerp will be explained. It is also an excellent opportunity to socialize with other international students. The orientation days are the start of the 'Ice-breaking week' organised by Erasmus Student Network.

**For a smooth integration It is strongly advised to attend these orientation days.**

### Dates

1<sup>st</sup> semester: 19 – 20 September 2013

2<sup>nd</sup> semester: 6 -7 February 2014

Students are welcomed by their faculty during the first week of classes with specific information on their study in Antwerp.

## VISA

Information on [www.uantwerpen.be/internationalexchange](http://www.uantwerpen.be/internationalexchange)

## INSURANCES

Registration as a student at the University of Antwerp includes accident and third party liability insurance during educational and recreational activities in university buildings, during transfers to and from the university, and during excursions approved by the university.

Health Insurance: [www.uantwerp.be/en/education/from-choosing-a-programme-to-graduat/budget-social-facilities/health-insurance/](http://www.uantwerp.be/en/education/from-choosing-a-programme-to-graduat/budget-social-facilities/health-insurance/)

Fire Insurance: [www.uantwerp.be/en/campus-life/housing/fire-insurance/](http://www.uantwerp.be/en/campus-life/housing/fire-insurance/)

## IMPORTANT WEBSITES

City of Antwerp House of the student: <http://www.antwerpenstudentenstad.be/en/house-student-xl>

Antwerp: <http://www.visitantwerpen.be/>

Flanders : <http://www.visitflanders.com/>

Belgium: [http://www.belgium.be/en/about\\_belgium/](http://www.belgium.be/en/about_belgium/)

<b>FACULTY OF ARTS</b>			
<b>City Campus</b> - Prinsstraat 13 - Rodestraat 14 , 2000 Antwerpen <u>Administrator's office:</u> <b>Carine Coolsaet</b> , bldg R, room R121 +32 3 265 4237, carine.coolsaet@uantwerpen.be		<b>Campus Zuid</b> - Schildersstraat 41, 2000 Antwerpen <u>Administrator's office:</u> <b>Marjan Veeckmans</b> , room Z.108, marjan.veeckmans@uantwerpen.be	
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<i>Campus Mutsaard, Mutsaardstraat 31, 2000 Antwerpen</i>		<i>Groenenborgerlaan 171, 2020 Antwerpen</i>	
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