



Resolution No. 49/2021

**of the Council of the Faculty of Biotechnology
at the University of Wrocław
of 28 September 2021**

**on the implementation of certain provisions of the Rules of Study at
the University of Wrocław**

Pursuant to § 41 of the Rules of Study at the University of Wrocław (Resolution No. 37/2021 of the Senate of the University of Wrocław of April 21, 2021, shown in blue font below), the Council of the Faculty of Biotechnology of the University of Wrocław states as follows:

- a student of the Faculty of Biotechnology can be reactivated **only once during the course of studies**, within the same field of study or specialization;
- in specific, justified situations, the Dean **may examine an application for the reactivation of a student removed more than once from the list of students**;
- the Dean may refuse to give consent to the re-activation when there are no grounds for successful completion of studies, e.g. the student **fails to meet the requirements given in Table 1 or 2**;
- the resumption to defend the diploma thesis (the Rules of Study **§ 40 item 1 point 3 and § 41.7**) is determined as a situation in which the student obtained a credit for a bachelor's seminar or master's thesis before being removed. In other cases, the rules contained in the regulations of **§ 41.1 to 6 are applicable**;
- a person referred to in **§ 40 section 1 pt. 3** of the Rules, in order to resume studies in order to complete them and take the diploma examination, **should present the supervisor's opinion confirming the degree of advancement of the thesis and the expected date of defence**;
- if the supervisor certifies that the thesis is ready for defence, the application for re-sumption in order to submit the diploma thesis and take the diploma examination may be filed one month prior to the beginning of the semester or during the semester – no later than 6 weeks before the planned date of defence examination.

Pursuant to § 34 of the Rules of Study at the University of Wrocław (Resolution No. 37/2021 of the Senate of the University of Wrocław of April 21, 2021, the Council of the Faculty of Biotechnology of the University of Wrocław provides as follows:

- the minimum conditions for **passing a semester** (in relation to the Rules, § 34.2) allowing for the continuation of studies at a higher semester, are as follows: **a shortage of semester ECTS points not exceeding 15** (i.e. the minimum number of points a student must obtain is the number of ECTS points that can be obtained in a

given semester, after subtracting 15 ECTS points, the acceptable shortage), **and the total shortage of ECTS points not exceeding 20;**

- the minimum conditions for **re-enrollment for a semester** (in relation to the Rules, § 35.2) is **the total shortage of ECTS points not exceeding 40** (i.e. the minimum number of points that a student must obtain is the total number of ECTS points that can be obtained in the current course of study, minus 40 ECTS points, the maximum acceptable shortage);
- in the event of exceeding the acceptable ECTS shortages required to continue studies at a higher semester, **the student is obliged to submit an application for a re-enrollment for the semester or a resignation from studies to the Dean's Office within 7 days** from the end of the repeat session. **In the event of failure to submit the resignation, a retry fee will be imposed.** The application is submitted to the Vice-Dean for Teaching, through the Dean's Office.

With reference to point § 27. 10 of the Rules of Study at the University of Wrocław (Resolution No. 37/2021 of the Senate of the University of Wrocław of April 21, 2021), the following rules are established:

- there is no possibility to obtain an early credit for any of the practical subjects (classes, laboratories, seminars, specialization laboratory, degree project, BSc seminar);
- the possibility of early credit applies to lectures ending with a credit or examination;
- apprenticeships are not included in the outstanding or failed subjects;
- earlier credit for odd-numbered (winter) semesters takes place upon the student's request during the last semester of their studies, during didactic classes. Before the summer examination session, upon agreement with the teacher or the examiner, one date is set – for all students applying for an early credit/exam in a given subject. The condition for taking additional credit is not falling behind with more than two subjects (all subjects from the semesters preceding the application are taken into account, i.e. from the first to the penultimate semester);
- earlier credit for even-numbered (summer) semesters takes place upon the student's request during or immediately after the retake session ending the last semester of study (September). In agreement with the teacher or examiner, one date is – for all students applying for an early credit/exam in a given subject. The condition for taking an additional credit is not falling behind with more than two subjects (all subjects from the semesters preceding the application are taken into account, i.e. from the first to the last semester);
- a student who takes an early credit or exam, takes it without attending classes, so there is no fee charged for repeating classes;
- in the event of failure to pass the above-mentioned additional earlier dates, the student repeats the semester, participates in failed classes and takes a credit or exam at the time appropriate for a given subject. A repetition fee is charged;
- the student has the right to apply **up to two times for an earlier credit** or exam in a given subject. Only in special, justified situations, the Dean **may consider another application for early credit.**

Table 1. Minimum requirements for obtaining consent for the reactivation of the student's rights in the field of **Biotechnologia of the 1st degree** (the fulfilment of the following requirements in the semesters preceding the semester in which the student plans to study after reactivation will be taken into account):

Semester 1	<p>Gaining at least 8 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Biochemical calculations, • General and analytical chemistry (practical classes), • Mathematics (lecture or practical classes), • Physical methods in biology (practical classes).
Semester 2	<p>Gaining at least 8 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Statistics in the analysis and planning of an experiment (lecture or practical classes), • Structural biochemistry (lecture or practical classes), • Organic chemistry (lecture or practical classes).
Semester 3	<p>Gaining at least 6 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Metabolism of proteins and carbohydrates (practical classes), • Metabolism of lipids (practical classes), • Biophysical chemistry (practical classes), • Genetics (practical classes).
Semester 4	<p>Gaining at least 6 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Microbiology (practical classes), • Molecular biology techniques (practical classes), • Biophysics (practical classes), • Cultures of cells and tissues (practical classes).
Semester 5	<p>Gaining at least 6 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Molecular organization of the cell (practical classes), • Genetic engineering (practical classes), • Biochemical preparation (practical classes), • Biotechnology (practical classes).

Table 2. Minimum requirements for obtaining consent for the reactivation of the student's rights in the field of **Biotechnology of the 1st degree** (the fulfilment of the following requirements in the semesters preceding the semester in which the student plans to study after reactivation will be taken into account):

Semester 1	<p>Gaining at least 6 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Introduction to biochemical calculations, • General and inorganic chemistry (lecture or practical classes), • Mathematics (lecture or practical classes), • Basic laboratory techniques (practical classes).
Semester 2	<p>Gaining at least 10 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Introduction to statistics (lecture or practical classes), • Structure and function of biomacromolecules (lecture or practical classes), • Biochemical calculations • Organic chemistry (lecture or practical classes).
Semester 3	<p>Gaining at least 6 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Metabolism of proteins and carbohydrates (practical classes), • Metabolism of lipids (practical classes), • Biophysical chemistry (practical classes), • Genetics (practical classes).
Semester 4	<p>Gaining at least 6 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Microbiology (practical classes), • Molecular biology techniques (practical classes), • Biophysics (practical classes), • Cell culture techniques (practical classes).
Semester 5	<p>Gaining at least 4 ECTS in the following subjects:</p> <ul style="list-style-type: none"> • Molecular organization of the cell (practical classes), • Preparative biochemistry (practical classes), • Biotechnology (practical classes).

ORDINANCE No. 37/2021
OF THE SENATE OF THE UNIVERSITY OF WROCŁAW
of 21 April 2021

VIII. REMOVAL FROM THE LIST OF STUDENTS

- § 40.1. The Dean removes a student from the list of students in the event of:
- 1) the student's failure to study, which is understood as failure to take the oath or declaration to undertake studies within one month of commencing studies;
 - 2) the student's submitting a written resignation from studies. The resignation is considered as submitted on the date of receipt of the letter by the Dean's Office;
 - 3) the student's failure to submit the diploma thesis or take the diploma examination on time;
 - 4) punishing the student with a disciplinary penalty of expulsion from the University.
2. The Dean may remove a student from the list of students in the event of:
- 1) finding no progress in science;
 - 2) the student's failure to obtain a credit for a semester or a year;
 - 3) the student's failure to pay tuition fees;
 - 4) finding, on the basis of information from the teacher provided in writing or with the use of university e-mail, that the student does not participate in compulsory classes. An unexcused absence from classes to the extent that prevents a student from being credited is considered to be a failure to participate in classes.
3. A person removed from the list of students is obliged to settle their obligations towards the University before collecting their documents submitted to the University.
- § 41.1. A person removed from the first year of first-cycle, second-cycle or long-cycle studies may resume studies only through recruitment.
2. The Dean may consent to the reactivation of a student who was removed from the list of students after completing the first year of studies. An application for reactivation may be submitted within five years from the date of the validation of the first decision on removal from the list of students.
3. Reactivation of the student's rights may take place before the beginning of the crediting period. The application for reactivation of student rights should be submitted at least one month before the beginning of the credit period.
4. **The Faculty Council, after obtaining the opinion of the Faculty Council of the Student Self-Government, may establish a catalogue of cases** in which the Dean may refuse to consent to reactivation of student rights. Failure of the Faculty Council of the Student Self-Government to make an opinion within 7 days from the date of submitting the application to the Faculty Council of the Student Self-Government shall be deemed to constitute a positive opinion.
5. When making the decision to reactivate a student, the Dean determines their achievements to date, including the obtained learning outcomes or obtained ECTS points, determines the semester (year) for which the student is enrolled, and the subjects to be completed, along with the deadline for their completion.
6. A person removed from the list of students for the reason specified in § 40 section 1 point 4 may be re-admitted upon fulfilment of the conditions specified in the provisions on disciplinary proceedings.
7. The person referred to in § 40 section 1 point 3, within a period not longer than 2 years from the date of removal from the list of students, may apply for resumption of studies in order to submit the thesis or take the diploma examination within this period. The two-year period runs from the date of the validation of the first decision on removal due to the failure to submit the diploma thesis or to take the diploma examination.

VI. TRANSFER TO A HIGHER SEMESTER. REPEATING A CLASS OR SEMESTER

§ 34.1. The basis for obtaining credit for a semester (year) is getting credit for classes provided for in the study program or other classes approved by the Dean.

2. The Faculty Council may define reduced, minimum conditions for completing a semester (year), including the minimum number of ECTS points and the acceptable total shortage of ECTS points.

3. A student who has failed to pass the semester (year) credit conditions specified in section 1, is entered for a higher semester (year), if he/she has met the requirements, including obtaining the necessary number of ECTS points, referred to in section 2, unless he/she submitted a written resignation from studies at a higher semester within 7 days of the end of the repeat session.

4. The semester (year) is credited by the Dean. Successful completion of a semester (year) entitles the student to enter a higher semester (year).

5. Failure to meet the conditions for obtaining permission to continue studies at a higher semester (year) after two consecutive crediting periods is treated as a lack of progress in learning and may be the basis for removal from the list of students.

§ 35.1. A student who failed to complete the semester (year) credit conditions specified in § 34 section 1 may be re-entered for the same semester (year).

2. The faculty council determines the minimum number of ECTS points and the acceptable total shortage of ECTS points that a student must obtain in order to be granted a consent to re-enroll for a semester (year). Failure to meet this condition will be deemed as a lack of progress in education and may be the basis for removal from the list of students.

3. A student who has met the requirements referred to in sec. 2 is re-entered for this semester (year), unless he/she submitted a written resignation from studies within 7 days from the end of the repeat session.

4. The student is obliged to pass the failed subject at the earliest possible date.

5. Repeating classes due to unsatisfactory learning results is payable under the terms set out in the Rector's order. The amount of fees for classes is determined by the Rector not later than by March 30 of the year preceding the beginning of the education cycle.

V. CREDITS AND EXAMINATIONS

§ 27. 10. At the request of a student in the last crediting period who has fallen behind with no more than two subjects, including those ending with an examination, the Dean may define the rules of early credit for these subjects.