Internal procedure of handling a suspected COVID-19 case of an employee or a student of the Faculty of Biotechnology of the University of Wrocław

1. If a student or an employee of the faculty is showing worrisome symptoms of an infectious disease, s/he is immediately excluded from the class or exam, isolated in a specially prepared separate room, situated on the ground floor, unambiguously marked and with entrance from the main hall and separate entrance from the outside.

2. The event is immediately reported to the district sanitary and epidemiological station which shall conduct a preliminary epidemiological inquiry. One must strictly follow the instructions and commands it issues, especially when it is being determined whether additional procedures must be employed in this particular case, such as a prohibition on leaving the facility/room for all persons who have been in contact with the individual suspected of the infection.

3. If the condition of the person remaining in isolation worsens, one should call an ambulance (999 or 112) in order to transport the individual to the nearest infectious diseases ward.

4. The area where the person suspected of the infection moved should be thoroughly cleaned by a member of the cleaning staff wearing personal protection equipment, and all touch surfaces (door handles, handrails, handles) should be disinfected.

5. It is necessary to draw a list of persons remaining in the same part/parts of the building at the same time as the individual suspected of the infection, which will help the State Sanitary Inspectorate conduct an epidemiological investigation.

6. It is necessary to validly inform the Dean of the Faculty of Biotechnology of the event. The notification may be made using any available mean of communication.

7. It is necessary to write a memo describing the circumstances of the event.

District Sanitary and Epidemiological Station in Wrocław
ul. Kleczkowska 20
phone **71 329 58 43** (7:30AM– 8:00PM)
emergency number: **603 720 579**
psse.wroclaw@pis.gov.pl