



Erasmus+ Programme

Key Action 1


- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2018/19 – 2020/21 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Université de Nantes FACULTE DES SCIENCES ET DES TECHNIQUE  UNIVERSITÉ DE NANTES	F NANTES 01	International Office: Director: Nadège Souchereau 1 quai de Tourville, F- 44035 Nantes +33 (0) 253 4621 62 international.cooperation@univ-nantes.fr	http://www.univ-nantes.fr http://www.univ-nantes.fr/formation http://www.univ-nantes.fr/caldendrier http://www.sciences-techniques.univ-nantes.fr/ http://www.sciences-techniques.univ-nantes.fr/International/why-choose-nantes-as-your-destination-for-science-studies-/
Uniwersytet Wrocławski, Wydział Biotechnologii	PL WROCLAW01	Institutional Coordinator : dorian.mcilroy@univ-nantes.fr Departmental coordinator : gregory.montiel@univ-nantes.fr Administrative contact : Christine FOUCAT +33 (0) 251 1252 55 international.sciences@univ-nantes.fr	International Office: https://international.uni.wroc.pl courses in English: https://International.uni.wroc.pl/en/courses

		Fax: +48 71 37 52 800 barbara.skalacka-harrold@uwr.edu.pl Departmental Erasmus Coordinator: Faculty Coordinator: Dr. Justyna Ciuraszkiewicz Faculty of Biotechnology University of Wrocław ul. F. Joliot-Curie 14a, 50-383 Wrocław, Poland Tel: +48 71 37 52 712 justyna.ciuraszkiewicz@uwr.edu.pl	Biotechnology in English: http://www.biotech.uni.wroc.pl/?lang=en
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B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student mobility (SM):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F NANTES01	PL WROCLAW01	0512	Biochemistry	1 (BA) 2 (MA)* 3 (PhD)*	2 x 5 (=10 months)	NA*
PL WROCLAW01	F NANTES 01	0512	Biochemistry	1 (BA) 2 (MA)* 3 (PhD)*	2 x 5 (=10 months)	NA*

*Laboratory placement (research project) in the frame of Mobility for Studies and/or Mobility for Traineeship is possible only upon acceptance by host laboratory.

Staff mobility (ST):

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISC ED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F NANTES01	PL WROCLAW01	0512	Biochemistry	2 x 5 (=10 days)	NA
PL WROCLAW01	F NANTES01	0512	Biochemistry	2 x 5 (=10 days)	NA

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F NANTES 01	Biochemistry	French	English	B2	B2
PL WROCLAW01	Biochemistry	English	Polish	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

F NANTES 01 **Université de Nantes** organizes each year a Welcome and Information Center for international students referred as *Guichet Unique*. More information about the *Guichet Unique* : <http://www.univ-nantes.fr/guichet-unique>

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Infrastructure to welcome students and staff with disabilities at Université de Nantes:

Relais Handicap: <http://www.univ-nantes.fr/handicap>

PL WROCLAW01:

Students: <https://international.uni.wroc.pl/en/incoming-students/exchange-students>

Staff: <https://international.uni.wroc.pl/en/visiting-staff>

E. Calendar

1. **Applications/information** on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F NANTES 01	1st semester and full academic year: apply online by April 30	2nd semester: apply online by November 15
PL WROCLAW01 Nominations from Partner University: Applications:	1 st June 15 th June	15 th October 1 st November

[* to be adapted in case of a trimester system]

2. **F NANTES 01** : The receiving institution will send its decision within 8 weeks after the application deadline

PL WROCLAW01: The receiving institution will send its decision within 5 weeks after the application deadline

1. A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

PL WROCLAW01: A **Transcript of Records** will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI

2. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Université de Nantes will enclose the requested table with the transcript of records.

PL WROCLAW01: <https://international.uni.wroc.pl/en/courses/grading-scale>

¹ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANTES 01	international.accueil@univ-nantes.fr +33 (0)253 462 160 (+33 (0)253 462 162)	http://www.univ-nantes.fr/visa-residencypermit Ministry of Foreign Affairs : http://www.diplomatie.gouv.fr/fr/venir-en-france-22365/#sommaire_1
PL WROCLAW01		https://international.uni.wroc.pl/en/admission-full-degree-studies/useful-information-full-degree-students

2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANTES 01	international.accueil@univ-nantes.fr +33 (0)253 462 160 (+33 (0)253 462 162)	http://www.univ-nantes.fr/healthcare-coverage
PL WROCLAW01		https://international.uni.wroc.pl/en/admission-full-degree-studies/useful-information-full-degree-students

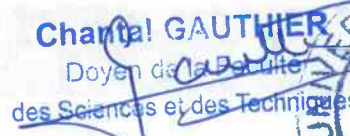

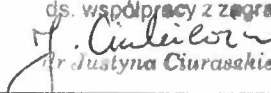
3. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F NANTES 01	international.accueil@univ-nantes.fr +33 (0)253 462 160 (+33 (0)253 462 162)	http://www.univ-nantes.fr/housing
PL WROCLAW01		https://international.uni.wroc.pl/en/incoming-exchange-students/accommodation-exchange-students

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
F NANTES 01	Pr Chantal Gauthier Dean of the Faculty of Applied Sciences	12/02 2019	 <p>Chantal GAUTHIER Doyen de la Faculté des Sciences et des Techniques</p> 
PL WROCLAW01	Dr. Justyna Ciuraszkiewicz Erasmus+ Faculty Coordinator Faculty of Biotechnology	11/02 2019	<p>Pełnomocnik Działania ds. współpracy z zagranicą</p>  <p>Dr Justyna Ciuraszkiewicz</p>

UNIwersytet WROCLAWSKI
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ul. Fryderyka Joliot-Curie 14a
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² Scanned signatures are accepted