Erasmus+ Programme

Key Action 1
Mobility for learners and staff – Higher Education Student and Staff Mobility
Inter-institutional agreement 2014-20[21]1 between programme countries

Inter-institutional agreement 2014-20[21][2]
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details3 (email, phone)	Website(eg. of the course catalogue)
Sveučilište u Zagrebu (University of Zagreb) Prehrambeno-biotehnološki fakultet (Faculty of food technology and biotechnology)	HR ZAGREB 01	Institutional coordinator: Tajana Nikolić (Ms), erasmus.coordinator@unizg.hr, Tel: +385-1-46-98-165 Faculty coordinator: Vice dean for International relations: Vladimir Mrša, PhD, full professor; vmrsa@pbf.hr;Tel: +385-1-46-05-293 ECTS Coordinator: Branka Levaj, PhD:full professor; blevaj@pbf.hr; Tel:+385-14605-009	http://international.unizg.hr/international_students/exchange_students http://www.pbf.unizg.hr/hr/sluzbe/ured_za_medunarodnu_suradnju
University of Wroclaw Faculty of Biotechnology	PL WROCLAW01	Institutional Coordinator: Barbara Skalacka-Harrold barbara.skalacka@uni.wroc.pl +48 71 3752703 Faculty Coordinator: Dr Dorota Dziadkowiec dorota.dziadkowiec@uni.wroc.pl	https://international.uni.wroc.pl/en/courses

[1] Higher Education Institutions have to agree on the period of validity of this agreement

[2] Higher Education Institutions have to agree on the period of validity of this agreement

[3] Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:
The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1st, 2nd or 3rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods]	Student Mobility for Traineeships *
PL WROCLAW01	HR ZAGREB 01	4211	Biotechnology	1st 2nd , 3rd	10 (2 students x 5 months)	/
HR ZAGREB01	PL WROCLAW01	4211	Biotechnology	1st 2nd , 3rd	10 (2 students x 5 months)	/

** Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for*
** Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
PL WROCLAW01	HR ZAGREB 01	4211	Biotechnology	14 days (2 persons x 7 days)	/
HR ZAGREB 01	PL WROCLAW01	4211	Biotecnology	14 days (2 persons x 7 days)	/

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level[4]	
				Student Mobility for Studies	Staff Mobility for Teaching
HR ZAGREB 01	541	Croatian	English	B2	B2
PL WROCLAW01	541	Polish	English	B2	B2

* See the list of subject taught in English (updated yearly)
For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

[4] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

D. Additional requirements

HR ZAGREB01: In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the International Office: incoming@unizg.hr

PL WROCLAW01
STUDENTS:
Detailed information about the procedure: https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/application-forms-and-deadlines
DISABLED:
https://international.uni.wroc.pl/en/incoming-students/exchange-students/llp-erasmus-studies/students-disabilities
STAFF:
Detailed information for incoming staff: https://international.uni.wroc.pl/en/visiting-staff

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]		Autumn term* [month]	Spring term* [month]
HR ZAGREB01		10 May	10 November
PL WROCLAW01	nominations:	1st June	15th October
	applications:	15th June	31st October

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

HR ZAGREB 01:
http://international.unizg.hr/international-students/exchange-students/academic-information

PL WROCLAW01: https://international.uni.wroc.pl/en/courses/grading-scale

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	00385 (0)1 4698105	
PL WROCLAW01		

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	incoming@unizg.hr , 00385 (0)1 4698105	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb
PL WROCLAW01		https://international.uni.wroc.pl/en/study-english/practical-information/medical-insurance

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HR ZAGREB01	vlado.levak@sczg.hr	http://international.unizg.hr/international_students/exchange_students/student_services/housing
PL WROCLAW01		https://international.uni.wroc.pl/en/exchange-programs/llp-erasmus-studies/accomodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature5
HR ZAGREB 01	Mirjana Hruškar, PhD, Associate professor, dean		
PL WROCLAW01	Dr. Dorota Dziadkowiec Faculty Coordinator	**13 Feb. 2014**	

PRIRAMBENO - BIOTEHNOLOŠKI FAKULTET 1 PBF SVEUČILIŠTA U ZAGREBU 1956

* According to the Article 21 of the Statute, University of Zagreb, in the 15th session of the 344th academic year (2012/2013), held on 11 July 2013 University Senate reached a Decision that all the agreements relevant to one faculty or academy can be signed by the Dean of the relevant academy/faculty

[5] Scanned signatures are accepted